

## **2009 EMPLOYEE PASS POLICY**

All **Full-Time** Williamson County Government, Williamson County School, Franklin Special School District, Williamson Medical Center and any Williamson County City or Municipal employee(s) qualify for **FREE** facility use of the below Williamson County Parks and Recreation Department complexes and centers! (\***Note:** Class fees are not included.) Eligible employee(s) must verify their Full-Time employment status with their employer's Human Resources Department using the enclosed verification form. Once verification is obtained, employee(s) must visit the front desk of the Franklin Recreation Complex, 1120 Hillsboro Road, Franklin; the Indoor Sports Complex, 920 Heritage Way, Brentwood or the Longview Recreation Center at Spring Hill, 2909 Commonwealth Drive, Spring Hill with the completed form and a valid Tennessee Driver's License or photo I.D. to **apply** for an "Employee Pass." **Once issued**, employee(s) must present this pass upon each facility visit for free admittance (**general admission fees will apply without pass**).

Also, immediate family members (spouse and/or dependent children+) of all **Full-Time** Williamson County Government, Williamson County School, Franklin Special School District, Williamson Medical Center and any Williamson County City or Municipal employee(s) will be eligible to receive a discount on the price of an Annual Family Pass for \$100.00. **Employees** must **apply** and **pay** for this discounted family pass **at the time of application for an Employee Pass** at the front desk of the Franklin Recreation Complex, 1120 Hillsboro Road, Franklin; the Indoor Sports Complex, 920 Heritage Way, Brentwood or the Longview Recreation Center at Spring Hill; 2909 Commonwealth Drive, Spring Hill. **Once issued**, family members must present this pass upon each facility visit for admittance (**general admission fees will apply without pass**).

**+ Dependent children qualify as up to age 19 or up to age 25 if a full-time student.**

### **Discounted Annual Family Pass**

[available only to spouse and/or dependent children of Full-Time Williamson County Government, Williamson County School, Franklin Special School District, Williamson Medical Center and any Williamson County City or Municipal employee(s)]

Annual Family Pass

\$100.00

**\*\* Discount only applies to the price of an Annual Family Pass.**

**\*\* No Refunds or Pro-Rates will be given on previously purchased passes.**

**\*\* Passes are Non-Transferable.**

**Renewals:** If you took advantage of this incentive last year, you will not need to reapply until your current pass(es) expire. When renewing, eligible employees must **resubmit** an Employment Verification form to their employer's Human Resources Department. Once verification is obtained, employee(s) must visit the front desk of the Franklin Recreation Complex, 1120 Hillsboro Road, Franklin; the Indoor Sports Complex, 920 Heritage Way, Brentwood or the Longview Recreation Center at Spring Hill, 2909 Commonwealth Drive, Spring Hill with the completed form, a valid Tennessee Driver's License or photo I.D. and all previously issued scan cards to reapply for an Employee Pass or discounted Annual Family Pass.

**\*\* Even though you cannot renew your pass(es) until they expire, please visit your Human Resources Department in a timely manner to expedite your renewal process.**

### **Participating WCPR Facilities**

[Hours of facilities are subject to change]

Franklin Rec. Complex  
1120 Hillsboro Road  
Franklin, TN 37064  
(615)790-5719

Indoor Sports Complex  
920 Heritage Way  
Brentwood, TN 37027  
(615)370-3471

Longview Rec. Center  
2909 Commonwealth Drive  
Spring Hill, TN 37174  
(615)302-0971

Fairview Rec. Complex  
2714 Fairview Blvd.  
Fairview, TN 37062  
(615)799-9331

Hillsboro/Leiper's Fork Rec. Center  
5325 Old Highway 96  
Franklin, TN 37064  
(615)591-9274

Hours of Operation  
Mon.-Fri.: 5am-9pm  
Sat.: 8am-6pm  
Sun.: 1pm-6pm

Hours of Operation  
Mon.-Fri.: 5am-9pm  
Sat.: 7am-6pm  
Sun.: 1pm-6pm

Hours of Operation  
Mon.-Fri.: 5am-9pm  
Sat.: 8am-6pm  
Sun.: 1pm-6pm

Hours of Operation  
Mon. & Thurs.: 7am-9pm  
Tues. & Wed.: 8am-9pm  
Fri.: 8am-8pm  
Sat.: 9am-5pm

Hours of Operation  
Mon.-Fri.: 7am-11am  
Mon.-Fri.: 3pm-9pm  
Sat.: 8am-2pm

**For more information please call Kerri Hudson at 790-5719, ext. 24**